

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall, 1198 El Camino Real
Colma, CA 94014

**Wednesday, December 8, 2010
7:30 p.m.**

CALL TO ORDER

Mayor Helen Fisicaro called the Regular Meeting of the City Council to order at 7:31 p.m.

Council Present – Mayor Helen Fisicaro, Vice Mayor Raquel "Rae" Gonzalez, and Council Members Joanne F. del Rosario, Joe Silva and Diana Colvin were present.

Staff Present – City Manager Laura Allen, City Attorney Roger Peters, Police Chief Robert Lotti, Acting City Planner Colette Meunier, Deputy Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey and Administrative Technician Kris Krow were in attendance.

ADOPTION OF THE AGENDA

Mayor Fisicaro asked if there were any changes to the agenda. None were noted. Mayor Fisicaro asked for a motion to adopt the agenda.

Action: Council Member Colvin moved to adopt the agenda; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Voting Tally	5		0		0

PRESENTATIONS

Mayor Fisicaro presented Kohl's Assistant Manager Ken Young with a certificate, and thanked Kohl's for their work with the students from the Wilderness School. Ed Lopez, of the Wilderness School, spoke about the benefits of having the Wilderness program alumni continue to volunteer with the program, and having a job in Town makes that possible.

City Manager Laura Allen introduced new employee Linda Dieterle, who will be working part-time in the City Manager's Office.

PUBLIC COMMENTS

Mayor Fisicaro opened the public comment period at 7:39 p.m.

Lois Marshall Ward, Development Director, spoke briefly about HIP Housing and left some 2011 calendars for residents and staff.

Mario Panoringan, representing the Filipino American Coalition, expressed gratitude to the Council for their past support and congratulated the new Mayor and Council.

Mayor Fisicaro closed the public comment period at 7:44 p.m.

CONSENT CALENDAR

The Mayor asked if there were any changes to the consent calendar. There were no changes requested.

1. Motion to Accept the Minutes from the November 10, 2010 Regular Meeting.
2. Motion to Approve the Warrants List for November 2010.
3. Motion to Adopt a Resolution Adding Subchapter 1.13 to the Colma Administrative Code, Relating to Fines and Penalties for Parking and Vehicle Equipment Violations.
4. Motion to Adopt a Resolution Authorizing Contract with Association of Bay Area Governments (ABAG) for Participation in Grant-Funded Bay Area-Wide Trash Capture Demonstration Project.

Action: Council Member Silva moved to approve the Consent Calendar, Items # 1 through 4; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Voting Tally	5	0	0		0

OLD BUSINESS

5. **ISSUANCE OF A REQUEST FOR PROPOSALS FOR A CONSULTANT TO PREPARE AN ECONOMIC DEVELOPMENT PLAN**

Acting City Planner, Colette Meunier, presented the staff report. Mayor Fisicaro opened the public comment period at 7:56 p.m. and seeing no one come forward to speak, she closed the public comment period.

Council discussion followed. Jim Black of First National Bank of Northern California answered the Council's questions about commercial properties and leasing. Mr. Black also talked about the current market, vacant properties and his experience with commercial leasing in this area.

Action: Council Member Colvin moved to authorize the City Manager to finalize and distribute the Request for Proposals for the preparation of an Economic Development Plan; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fisicaro, Mayor	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Voting Tally	5	0	0		0

NEW BUSINESS

6. CITY COUNCIL COMMITTEE ASSIGNMENTS FOR 2011

Mayor Fisicaro led the discussion about new assignments for City Council Members. Below is the list of 2011 Committee Assignments that the Council discussed and proposed.

Committee Name	2011 Primary	2011 Secondary
Office of Emergency Services (EMERGENCY SERVICES COUNCIL, MEETS QUARTERLY 3 RD THURSDAYS IN JANUARY, APRIL, JUNE & SEPTEMBER, , AT 5:30 PM, AT THE HALL OF JUSTICE IN REDWOOD CITY IN JURY ASSEMBLY ROOM)	Colvin	del Rosario
Colma Creek Flood District (MEETS QUARTERLY, 2 ND TUESDAY @ 3PM IN MARCH, JUNE, SEPTEMBER AND DECEMBER AT CITY HALL, SOUTH SAN FRANCISCO)	Fisicaro	
Peninsula Congestion Relief Alliance - "The Alliance" Board of Directors member (6 X A YEAR, THURSDAY MORNINGS)	Gonzalez	Colvin
C/CAG (2 ND THURSDAY OF THE MONTH, 7PM)	Silva	Colvin
League of California Cities (ANNUAL CONFERENCE, AND WORKSHOPS THROUGHOUT THE YEAR)	All	
San Mateo Council of Cities (MONTHLY DINNER AND MEETING)	Fisicaro is the voting representative	All council members can attend
North San Mateo Council of Cities (EVERY OTHER MONTH; NOT ACTIVE AT THIS TIME)	All	
Mayor/Chamber Walks (SCHEDULED BETWEEN THE MAYOR, CITY MANAGER & CHAMBER OF COMMERCE, APPROXIMATELY 5+ OUTINGS)	Fisicaro	All other council members
City Representative at Colma-Daly City Chamber of Commerce (1-2 MEETINGS A YEAR, AS NEEDED)	Fisicaro	Gonzalez
Legislative Committee (C/CAG) (ONCE PER MONTH, ON 2 ND THURSDAYS AT 5PM)	Silva	
ABAG Representative (GENERAL ASSEMBLY MEETS TWICE PER YEAR APRIL & OCTOBER)	del Rosario	
Housing Endowment and Regional Trust (HEART) Member Agency Committee (MEETS 3 X A YEAR, 4 TH WEDNESDAYS, 2-3PM AT SAN MATEO CITY HALL)	Fisicaro	
Housing and Community Development Commission (HCDC) (MEETINGS ARE DURING THE DAYTIME, AS NEEDED. MORE MEETINGS AT BEGINNING OF THE YEAR. APPOINTED BY CITY SELECTION COMMITTEE)	Fisicaro	

Grand Boulevard Task Force (MEETS 3 RD WEDNESDAY, 10AM-12 NOON, MARCH, JUNE, SEPTEMBER, DECEMBER AT EITHER SAM TRANS IN SAN CARLOS OR CITY HALL IN SANTA CLARA)	Silva	
Sub – RHNA (NO MEETINGS SCHEDULED AT THIS TIME)	Silva	
Point of Contact for the San Mateo County Energy Strategy Program (NO MEETINGS SCHEDULED AT THIS TIME)	Fiscaro	

Action: Council Member del Rosario moved to approve Committee Assignments for 2011 and granting to the appointee discretion on voting matters brought before the committee, the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Helen Fiscaro, Mayor	✓				
Raquel "Rae" Gonzalez	✓				
Joanne F. del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Voting Tally	5	0	0	0	0

7. **SAN MATEO COUNTY COUNCIL OF CITIES**

Mayor Fiscaro led the discussion regarding candidates seeking Regional Assignments through the City Selection Committee.

There was no action taken on this item.

COUNCIL CALENDARING

The next Regular City Council Meeting will be held on Wednesday, January 19 at 7:30 p.m. at the City Council Chamber at Town Hall. Please note: This is the third Wednesday of the month. There will be no meeting on January 12th.

The City Council will meet in a Closed Session meeting on Wednesday, January 26th, from 6 – 8 pm at the Colma Community Center.

REPORTS

The Mayor requested that Council Members report on the events that they personally attended for which the Town paid.

Diana Colvin – Nothing to report for this period.

Helen Fiscaro

- 1) Housing Leadership Day, October 18th
- 2) Take My Hand Dinner for the North Peninsula Food Pantry and Daly City Dining Center, October 29th
- 3) Warren Slocum Retirement Dinner, November 18th

Raquel "Rae" Gonzalez – Nothing to report for this period.

Joanne F. del Rosario

- 1) Take My Hand Dinner for the North Peninsula Food Pantry and Daly City Dining Center, October 29th

Joseph Silva

- 1) San Mateo County Council of Cities Monthly Dinner, hosted by the City of San Bruno, November 19th

City Manager Laura Allen reported that work at Cypress Lawn is progressing, Lexus is now open for business; the Holiday Safety Outreach Center is open and a press release went out, and the Holiday Safety Outreach Center will also serve the Target at Serra Center.

ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor Fisicaro at 8:30 p.m. and was adjourned in memory of Mrs. Mercedes Puccinelli, she was the Aunt of HR Manager Lori Burns; and Thomas Hong, the grandson of Aurora Cuesta.

Respectfully submitted,

Kris Perez Krow

Kris Perez Krow
Administrative Technician III